

Rowland's Castle Painting Society Exhibition Information and Rules 2019

1. Submission forms for entries (**Members only**) are available at Meetings or on the Internet at **WWW.rowlandscastlepaintingsociety.org.uk**
2. Completed Submission forms, together with fees, must be submitted at Meetings or by post as stated on the form together with the fee (cheques made payable to Rowlands Castle Painting Society)
Late submissions will not be accepted.
3. You may submit up to **5 pictures** (any reasonable size) ready for hanging, and **5 folios**. Notice must be given to the Organisers of any paintings larger than 30" x 30".
4. Hanging fees are: **Hung pictures** £2.00; **Folios** £1.00.
5. Not For Sale One of the five Hung pictures may be submitted "Not for Sale" with a hanging fee of £2.00.
6. Minimum price of a hung picture is £20 (unless not for sale); folios individually priced.
7. Commission on all sales including cards is **10%**.
8. **Folios** (mounted but unframed) must be wrapped in clear film. A label must be attached to the front of the painting, preferably top right, stating Title, Medium and Price as listed on Entry Form.
9. **Cards**: Those wishing to sell cards please enter number of cards on form. If you need further information contact the organiser. WE have some display racks, but if you have your own please bring it.
10. Labelling All hung works, must be labelled clearly with the title, artist's name, medium, and price on the back.
11. All works must be original. Copies, including of photographs other than your own, may infringe copyright and may give rise to civil action and cannot be accepted.
12. Giclee and similar high-quality copies of the artist's own work will be accepted only if they are clearly labelled on the front as "Reproduction." E.g. Reproduction of original watercolour.
13. Original Artist's Prints must show the print number and print-run size if applicable.
14. Presentation is very important. Frames and glass must be clean, sound and safe to handle. All entries for hanging must be complete with two eyes and cord strong enough to support the work.
15. Works submitted for the exhibition are NOT INSURED by the Society.
(Private insurance may be obtained from the SAA if you are a member, or elsewhere.)
16. Members exhibiting are required to make themselves available to steward unless there are extenuating circumstances. Please indicate the times you are available to the Exhibition organisers.
17. The Exhibition organisers have the right to reject any picture unsuitably presented or unsuitable for the RCPS exhibition and their decision will be final. For Health and Safety reasons no clip frames will be accepted.
18. **Handing in is at the stated times on Friday preceding the Exhibition at Rowlands Castle Parish Hall.**
Only pictures for which have been submitted by the required date together with the correct fee will be accepted.
19. Sold works will normally be collected by the purchaser at the end of the exhibition, on presentation of Sales Receipt, unless the purchaser has a very good reason to take work on away at time of purchase at the discretion of the Organisers.
20. **Unsold pictures must be collected from the stewards on Sunday after the Exhibition has closed and NOT BEFORE, from the exhibition hall**
Please make sure that your paintings are signed out by the Stewards before taking away.